

MAYOR

Rick E. Roquemore

CITY ADMINISTRATOR

Michael E. Parks



ZBOA Meeting Minutes

August 14, 2024

Meeting Called to order by Chairman Sewell

Chairman asked for an approval of the minutes for June 12, 2024- motion made, second, all approved

Chairman asked for an approval of the agenda reading the case number 1. VA-24005, application made by Blue River Development, LLC c/o LJA Engineering, Inc. to request a variance from Section 18.08.050.A (1), to reduce the minimum buffer width from 50' to 0" for an undisturbed natural vegetative buffer shall be maintained for fifty feet (50 ft) measured horizontally, on both banks (as applicable) of the stream as measured from the top of the stream bank.

Chairman turned the meeting over to Sarah McQuade, City Planner to read the Zoning Board of Appeals Meeting Procedures.

City Planner, Sarah McQuade stated the application on agenda is that of the Blue River Development requesting a variance. City Planner had made the recommendation to the Zoning Board of Appeals to table this item because after the application deadline had passed, the applicant submitted a revised site plan and that the timing of the revision it did not allow her and her staff to review the plan and get the agenda and recommendation to the Board in a timely manner for them to review. Staff recommended tabling the item until their next meeting which will be Sept 11, 2024.

Due to the recommendation to table, the Staff was advised that a Public Hearing process did not have to be opened for discussion since no staff report or analysis was presented.

Chairman Sewell stated that there was a motion to table the item until the next meeting. Board Member Kelley made the motion to table until the September 11, 2024, meeting, seconded by Board Member Riley, all in favor, motion passed.

Motion to adjourn, motion made, 2nd, all in favor.

