



**COMMUNITY DEVELOPMENT DEPARTMENT**  
**CITY OF AUBURN**  
 1 AUBURN WAY, AUBURN, GA 30011  
 770-963-4002  
[www.cityofauburn-ga.org](http://www.cityofauburn-ga.org)

**MECHANICAL PERMIT APPLICATION**

Application, plans, and supporting documentation may be submitted by email to [labland@cityofauburn-ga.org](mailto:labland@cityofauburn-ga.org).  
 Inspections can be scheduled by emailing [ganortheastinspections@safebuilt.com](mailto:ganortheastinspections@safebuilt.com).

Work completed under a building permit requires a sub-contractor affidavit in lieu of a trade permit application.

Permit Fee = \$100.00	Type:	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial
			<input type="checkbox"/> Other
Application Date:			
Job Address:			
Building #:	Apt/Lot #	Unit/Suite #	
Property or Business Owner's Name:			
Phone #:			
Email #			
Scope of Work:			
Contractor Company:			
Address:	City:	State:	Zip:
Office Phone:	Email:		
Business License #:	County/City:	Exp.Date	
State License #:	Type:	Exp.Date:	

**\*A copy of the current business license, driver's license, and state card must accompany all applications\***

Primary Contact: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone: \_\_\_\_\_

I certify that I have and will comply with all codes and ordinances adopted by the City that pertain to the construction of this structure. In the event of any change in my status on this installation, I understand that I will be held responsible for all indicated trade work at this job until the Building Official has been notified, in writing, of any change. I further agree to indemnify the City and its operator from any liability for damages and loss of property if the work performed by our firm has not been installed in accordance with these codes and ordinances.

**CARD HOLDER SIGNATURE:** \_\_\_\_\_

By signing, I acknowledge that I have obtained owner permission for the proposed work.