



MAYOR
Richard E. Roquemore

CITY MANAGER
Michael E. Parks

CITY COUNCIL
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan
Johnnathen Eggleston

**CITY OF AUBURN
MAYOR and CITY COUNCIL
August 13, 2026
6:00 PM
Council Business Meeting
1 Auburn Way
Auburn, GA 30011**

INVOCATION

PLEDGE

COUNCIL REPORTS AND ANNOUNCEMENTS

CITIZEN COMMENTS ON AGENDA ITEMS

NEW BUSINESS

1. Consent Agenda
 - a) Council Pre-budget Meeting Minutes June 16, 2026
 - b) Council Executive Session Meeting Minutes July 9, 2026
 - c) Council Business Meeting Minutes July 9, 2026
 - d) Council Executive Session Meeting Minutes July 23, 2026
 - e) Council Workop Meeting Minutes July 23, 2026
 - f) Council Pre-budget Meeting Minutes July 30, 2026
 - g) Council Pre-budget Meeting Minutes August 6, 2026

Voting items

2. Utility Rates
3. DDA/Mainstreet Resolution
4. SRTA GTIB (State Road & Tollway Authority, Georgia Transportation Infrastructure Bank) Loan Application

CITIZEN COMMENTS

ADJOURN

Agenda subject to change prior to meeting



MAYOR
Richard E. Roquemore

CITY MANAGER
Michael E. Parks

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Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan
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**CITY OF AUBURN MAYOR
and CITY COUNCIL**

**Special Called Pre-Budget
Meeting June 16, 2026
5:00 PM
Auburn Municipal Complex
1 Auburn Way
Auburn, GA 30011**

Present:

Mayor: **Richard Roquemore**
Council Member: **Taylor J. Sisk**
Council Member: **Jamie L. Bradley**
Council Member: **Joshua Rowan**
Council Member: **Johnathen Eggleston**

City Staff in Attendance: Michael Parks, Sunshine Palmer, Brooke Haney

Mayor Roquemore called the meeting to order at 5:00 pm.

City Council Capital Improvements and Budget Planning Retreat
Michael Parks presented

Michael Parks presented the proposed budget, including revenues and expenses and answered questions from Council members.

Respectfully submitted,
Read and approved this _____ Day of August 2026
Attest:

Mayor Richard Roquemore

Agenda subject to change prior to meeting



MAYOR
Rick E. Roquemore

CITY ADMINISTRATOR
Michael E. Parks

CITY COUNCIL
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan
Johnnathen Eggelston

**CITY OF AUBURN
MAYOR AND COUNCIL
SPECIAL CALLED MEETING
July 9, 2026
5:00 PM
Council Chambers
1 Auburn Way
Auburn, GA 30011**

Present: Mayor: **Richard Roquemore**
Council Member: **Taylor J. Sisk**
Council Member: **Jamie L. Bradley**
Council Member: **Joshua Rowan**
Council Member: **Johnnathen Eggelston**

City Staff in Attendance: Michael Parks, Chief Hodge, Brooke Haney
Mayor Roquemore called the meeting to order at 5:00 pm.

Mayor Roquemore asked for a motion to go into Executive Session for Personnel and potential Litigation Matters.

Motion: Made by **Council Member Rowan** to go into Executive Session

Second: By **Council Member Sisk**

Mayor Roquemore asked for any discussion. There was none. Votes were taken with all members present voting yes.

After the Executive Session, the City Attorney reported that during the Executive Session the Council met to discuss Personnel and Potential Litigation Matters as allowed by the Open Meetings Act. There were no votes taken and no evidence received in the Executive Session. The original affidavit and resolution have been signed and delivered to the staff to be included within the minutes of this meeting.

Mayor Roquemore asked for a motion to adjourn meeting.

Motion: Made by **Council Member Sisk** to adjourn.

Second: By **Council Member Rowan**

Mayor Roquemore asked for any discussion. There was none. Votes were taken with all members present voting yes.

Respectfully submitted,
Read and approved this _____ Day of August 2026

Attest:

Mayor Richard E. Roquemore



MAYOR
Rick E. Roquemore

CITY ADMINISTRATOR
Michael E. Parks

CITY COUNCIL
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan
Johnathen Eggleston

**CITY OF AUBURN
MAYOR AND COUNCIL
MEETING IN COUNCIL CHAMBERS
July 9, 2026
6:00 PM
Council Chambers
1 Auburn Way
Auburn, GA 30011**

Present: Mayor: **Richard Roquemore**
Council Member: **Taylor Sisk**
Council Member: **Jamie L. Bradley**
Council Member: **Joshua Rowan**
Council Member: **Johnathen Eggleston**

City Staff in Attendance: Michael Parks, Brooke Haney, Chief Hodge, Major Schotter, Leigh Anne Bland

Mayor Roquemore called the meeting to order at 6:00 pm.

Pastor Rico Ruiz gave the Invocation.

Mayor Roquemore led the pledge.

COUNCIL REPORTS & ANNOUNCEMENTS

Mayor Roquemore asked for staff and Council Reports or announcements.

Council Member Rowan discussed the TAP Grant for a sidewalk down 6th Ave.

Council Member Sisk also discussed the TAP Grant.

Brooke Haney announced Food Truck Friday will be July 17th, The Groundbreaking for 4th Ave will be July 14th, There are only 2 Kids Craft left for the summer, and Auburnfest signups are now open for vendors.

PUBLIC HEARING

Item 1: Bank OZK Sign Application

Mayor Roquemore asked for a motion to open the Public Hearing on Bank OZK Sign Application.

Motion: Made by **Council Member Sisk** to open the Public Hearing on Bank OZK Sign Application.

Second: Made by **Council Member Bradley**

Votes taken with all members voting yes.

Mayor Roquemore asked for any discussion. **Council Member Sisk** would like to update the ordinance on signs.

Council Member Bradley asked for clarification on the sign ordinance and would like it updated.

Sarah McQuade Presented

Mayor Roquemore asked if anyone would like to speak in favor of the Bank OZK Sign Application. No one spoke in favor of the Bank OZK Sign Application.

Mayor Roquemore asked if anyone would like to speak in opposition of Bank OZK Sign Application. No one spoke in opposition of Bank OZK Sign Application.

Mayor Roquemore asked for a motion to close the Public Hearing of Bank OZK Sign Application.

Motion: Made by **Council Member Rowan** to close the Public Hearing of Bank OZK Sign Application.

Second: Made by **Council Member Sisk**
Votes taken with all members voting yes.

Item 2: Sunbelt Special Use Permit

Mayor Roquemore asked for a motion to open the Public Hearing on Sunbelt Special Use Permit.

Motion: Made by **Council Member Sisk** to open the Public Hearing on Sunbelt Special Use Permit

Second: Made by **Council Member Rowan**

Votes taken with all members voting yes.

Mayor Roquemore asked for any discussion. **Council Member Bradley** asked questions about the water, **Council Member Sisk** asked about regulations from the state.

Sarah McQuade Presented

Mayor Roquemore asked if anyone would like to speak in favor of Sunbelt Special Use Permit. Jeremy Heidl spoke and said he was here to answer any questions.

Mayor Roquemore asked if anyone would like to speak in opposition of Sunbelt Special Use Permit. Jim Aton spoke and asked that Public Works participate with review for the EPD.

Mayor Roquemore asked for a motion to close the Public Hearing of Sunbelt Special Use Permit.

Motion: Made by **Council Member Sisk** to close the Public Hearing of Sunbelt Special Use Permit.

Second: Made by **Council Member Rowan**

Votes taken with all members voting yes.

Item 3: Auburn Zoning Map Update

Mayor Roquemore asked for a motion to open the Public Hearing on Auburn Zoning Map Update.

Motion: Made by **Council Member Rowan** to open the Public Hearing on Auburn Zoning Map Update.

Second: Made by **Council Member Bradley**

Votes taken with all members voting yes.

Mayor Roquemore asked for any discussion. There was none.

Sarah McQuade Presented

Mayor Roquemore asked if anyone would like to speak in favor of Auburn Zoning Map Update. There was none.

Mayor Roquemore asked if anyone would like to speak in opposition of Auburn Zoning Map Update. There was none.

Mayor Roquemore asked for a motion to close the Public Hearing of Auburn Zoning Map Update.

Motion: Made by **Council Member Sisk** to close the Public Hearing of Auburn Zoning Map Update.

Second: Made by **Council Member Rowan**

Votes taken with all members voting yes.

Item 4: Code 17.070.010- Walls & Fences Amendments

Mayor Roquemore asked for a motion to open the Public Hearing on Code 17.070.010- Walls & Fences Amendments.

Motion: Made by **Council Member Rowan** to open the Public Hearing on Code 17.070.010- Walls & Fences Amendments

Second: Made by **Council Member Bradley**

Votes taken with all members voting yes.

Mayor Roquemore asked for any discussion. There was none.

Sarah McQuade Presented

Mayor Roquemore asked if anyone would like to speak in favor of Code 17.070.010- Walls & Fences Amendments
There was none.

Mayor Roquemore asked if anyone would like to speak in opposition of Code 17.070.010- Walls & Fences Amendments. There was none.

Mayor Roquemore asked for a motion to close the Public Hearing of Code 17.070.010- Walls & Fences Amendments.

Motion: Made by **Council Member Rowan** to close the Public Hearing of Code 17.070.010- Walls & Fences Amendments

Second: Made by **Council Member Eggelston**

Votes taken with all members voting yes.

Mayor Roquemore asked for Citizen comments on Consent Agenda items. There were none.

Item 5: Consent Agenda

- a) Council Business Meeting Minutes June 11, 2026
- b) Budget Meeting Capital Improvements Workshop Minutes June 16, 2026
- c) Council Workshop Meeting Minutes June 18, 2026
- d) Raw Water Storage Pond Piping Change Orders
- e) Road Steel Plates Purchase for Public Works
- f) Charter Update

Mayor Roquemore asked to remove item f and asked if there were any other items the Council Members would like to remove. There were not more.

Mayor Roquemore asked for a motion to approve the consent agenda with item f removed.

Motion: Made by **Council Member Sisk** to approve the consent agenda with item f removed.

Second: by **Council Member Rowan**

Mayor Roquemore asked for any discussion, there was none. Vote taken with all members voting yes.

VOTING ITEMS

Item 6: Bank OZK Sign Application

Mayor Roquemore asked for a motion to approve Bank OZK Application

Motion: Made by **Council Member Sisk** to approve Bank OZK Application.

Second: by **Council Member Bradley**

Mayor Roquemore asked for any discussion, there was none. Vote taken with all members voting yes.

See attached conditions

Item 7: Sunbelt Expansion

Mayor Roquemore asked for a motion to approve Sunbelt Expansion

Motion: Made by **Council Member Sisk** to table until July 23, 2026, City Council meeting.

Second: by **Council Member Rowan**

Mayor Roquemore asked for any discussion, there was none. Vote taken with all members voting yes.

Item 8: Auburn Zoning Map Update

Mayor Roquemore asked for a motion to approve Auburn Zoning Map Update

Motion: Made by **Council Member Rowan** to approve Auburn Zoning Map Update

Second: by **Council Member Bradley**

Mayor Roquemore asked for any discussion, there was none. Vote taken with all members voting yes. The map was approved in the form attached to these minutes

Item 9: Code 17.070.010 Walls & Fences Amendments

Mayor Roquemore asked for a motion to approve Ordinance No. 26-004 Code Section 17.070.010 Walls & Fences Amendments.

Motion: Made by **Council Member Rowan** to approve Ordinance no Walls & Fences.

Second: by **Council Member Sisk**

Mayor Roquemore asked for any discussion, there was none. Vote taken with all members voting yes.

Item 5f: Charter Update

Mayor Roquemore asked for a motion to approve Ordinance No. 26-002 regarding the Charter Update regarding Walls & Fences.

Motion: Made by **Council Member Rowan** to approve Ordinance No. 26-002.

Second: by **Council Member Bradley**

Mayor Roquemore asked for any discussion, there was none. Vote taken with all members voting yes.

Mayor Roquemore Made a speech about Michael Parks.

Mayor Roquemore asked for a motion to adjourn.

Motion: Made by **Council Member Sisk** to adjourn

Second: Made by **Council Member Bradley**

Votes were taken with all members voting yes.

Respectfully submitted,

Read and approved this _____ Day of August 2026

Attest:

Mayor Richard E. Roquemore

Bank OZK Sign Application**Final Conditions**

1. The proposed sign shall be placed as to maintain 10 feet of separation from the Atlanta Hwy right-of-way.
2. The sign shall not include any electronic screens or digital display elements.



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CITY MANAGER
Michael E. Parks

CITY COUNCIL
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Joshua Rowan
Johnnathen Eggelston

**CITY OF AUBURN
SPECIAL CALLED MEETING
MEETING July 23, 2026
5:30 PM
Council Chambers
1 Auburn Way
Auburn, GA 30011**

Present: Mayor: **Richard Roquemore**
Council Member: **Taylor J. Sisk**
Council Member: **Jamie L. Bradley**
Council Member: **Joshua Rowan**
Council Member: **Johnnathen Eggelston**

City Staff in Attendance: Michael Parks, Chief Hodge, Brooke Haney
Mayor Roquemore called the meeting to order at 5:30 pm.

Mayor Roquemore asked for a motion to go into Executive Session for Personnel Matters.

Motion: Made by **Council Member Sisk** to go into Executive Session for Personnel Matters.

Second: By **Council Member Eggelston**

Mayor Roquemore asked for any discussion. There was none. Votes were taken with all members present voting yes.

After the Executive Session, the City Attorney reported that during the Executive Session the Council met to discuss Personnel Matter as allowed by the Open Meetings Act. There were no votes taken and no evidence received in the Executive Session. The original affidavit and resolution have been signed and delivered to the staff to be included within the minutes of this meeting.

Mayor Roquemore asked for a motion to close Executive Session for Personnel Matters.

Motion: Made by **Council Member Bradley** to closed Executive Session for Personnel Matters.

Second: By **Council Member Sisk**

Mayor Roquemore asked for any discussion. There was none. Votes were taken with all members present voting yes.

Respectfully submitted,
Read and approved this _____ Day of July 2026

Attest:

Mayor Richard E. Roquemore



MAYOR

Rick E. Roquemore

CITY MANAGER

Michael Parks

CITY COUNCIL

Taylor J. Sisk

Jamie L. Bradley

Joshua Rowan

Johnathen Eggelston

CITY COUNCIL WORKSHOP MEETING

July 23, 2026

6:00 PM

Council Chambers

1 Auburn Way

Auburn, GA 30011

Present: Mayor:

Richard Roquemore

Member Absent:

Taylor J. Sisk

Council Member:

Jamie L. Bradley

Council Member:

Joshua Rowan

Council Member:

Johnathen Eggelston

City Staff in Attendance: Michael Parks, Chief Hodge, Brooke Haney, Leighanne Bland

Also in Attendance: Jack Wilson, Sarah McQuade, Jim Aton

Mayor Roquemore called the meeting to order at 6:00 pm.

Council Reports and Announcements

Mayor Roquemore asked for Council Reports and Announcements. There were none.

OLD BUSINESS

Item 1: Sunbelt Special Use Permit

Sarah McQuade Presented

Mayor Roquemore asked for a motion regarding the Sunbelt Special Use Permit.

Motion: Made by **Council Member Sisk** to approve with conditions. (see attached)

Second: by **Council Member Rowan**

Mayor Roquemore asked for any discussion, there was none. Votes were taken with all members voting yes.

WORKSHOP ITEMS FOR DISCUSSION

New Business

Item 2: Utility Rates

Michael Parks Presented

Placed on August 13, 2026, Council Business Agenda

Item 3: OAR Alcohol License

Michael Parks Presented

Motion: **Council Member Sisk** asked to make a motion to amend the agenda to make this a voting item.

Second: By Council Member Rowan

Mayor Roquemore asked for any discussion, there was none. Votes were taken with Council Members Sisk, Rowan, and Eggleston voting yes and Council Member Bradley voting no.

Mayor Roquemore asked for a motion to approve the OAR Alcohol License.

Motion: Made by **Council Member Sisk** made the motion to approve the OAR Alcohol License.

Second: Made by **Council Member Rowan**

Mayor Roquemore asked for any discussion, there was none. Votes were taken with Council Members Sisk, Rowan, and Eggleston voting yes and Council Member Bradley voting no.

Item 4: DDA/Mainstreet Resolution

Jack Wilson Presented

Placed on August 13, 2026, Council Business Agenda

Mayor Roquemore asked for Citizen Comments.

Layla Contreras spoke on item # 4

There being no further business, the meeting was adjourned.

Read and approved this _____ Day of August 2026

Attest:

Mayor Richard E. Roquemore

Sunbelt Special Use Permit Conditions

1. Development of the site shall generally conform to the conceptual plan and supporting materials submitted as part of the subject application. Minor modifications may be approved administratively, provided they do not materially alter the intensity or character of the use.
2. No portion of the new asphalt plant, nor any buildings or structures directly associated with it, except for fences and walls, shall be constructed closer to any side or rear property line than proposed on the submitted conceptual plan.
3. All site lighting shall be directed and shielded to minimize glare and light spill and prevent off-site illumination onto adjacent properties and public rights-of-way.
4. Left turns from the plant are permitted to allow truck traffic to exit toward Union Grove Church Road.
5. No later than December 31, 2026, the Applicant shall, at its sole cost and expense:
 - a. Widen Parks Mill Road from the access drive of the Subject Property to the intersection with County Line Road by 24 inches on each side so that the total road width is a minimum of 24 feet wide. This widening will not require resurfacing of the existing pavement; however, the Applicant shall be required to crack seal and restripe the portion of Parks Mill Road that is being widened pursuant to this condition;
 - b. Repave the intersection of County Line Road and Parks Mill Road, extending approximately 30 feet into each of the four approaches; and
 - c. Patch the areas of Parks Mill Road identified in Drone Deploy footage, on file with the City and incorporated herein.
6. The section of Parks Mill Road from the access drive of the Subject Property to County Line Road will be a test section for Sunbelt Asphalt's Innovation Center and will be used to evaluate new asphalt mixes, pavement preservation treatments, paving processes, equipment demonstrations, and crew training.













MAYOR
Richard E. Roquemore

CITY MANAGER
Michael E. Parks

CITY COUNCIL
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Jamie L. Bradley
Joshua Rowan
Johnathen Eggleston

**CITY OF AUBURN MAYOR
and CITY COUNCIL**

**Special Called Pre-Budget
Meeting July 30, 2026
5:00 PM
Auburn Municipal Complex
1 Auburn Way
Auburn, GA 30011**

Present:

Mayor: **Richard Roquemore**
Council Member: **Taylor J. Sisk**
Council Member: **Jamie L. Bradley**
Council Member: **Joshua Rowan**
Council Member: **Johnathen Eggleston**

City Staff in Attendance: Michael Parks, Sunshine Palmer, Brooke Haney, Cathy Loggins

Mayor Roquemore called the meeting to order at 5:00 pm.

Revenue: Projections for General Fund, Water, and Stormwater

Expenditures: Gov't Building, Public Works, Roads, Street Lights, Water, Stormwater, Downtown Development, Main Street and Library.

Michael Parks presented

Michael Parks presented the proposed budget, including revenues and expenses and answered questions from Council members.

Respectfully submitted,
Read and approved this _____ Day of August 2026
Attest:

Mayor Richard Roquemore

Agenda subject to change prior to meeting



MAYOR
Richard E. Roquemore

CITY MANAGER
Michael E. Parks

CITY COUNCIL
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan
Johnathen Eggleston

**CITY OF AUBURN MAYOR
and CITY COUNCIL**

**Special Called Pre-Budget
Meeting August 6, 2026
5:00 PM**

**Auburn Municipal Complex
1 Auburn Way
Auburn, GA 30011**

Present:

Mayor: **Richard Roquemore**
Council Member: **Taylor J. Sisk**
Council Member: **Jamie L. Bradley**
Council Member: **Joshua Rowan**
Council Member: **Johnathen Eggleston**

City Staff in Attendance: Michael Parks, Sunshine Palmer, Brooke Haney, Cathy Loggins

Mayor Roquemore called the meeting to order at 5:00 pm.

Expenditures: Legislative Council, Executive Mayor, Elections, Administration/Financial, Law, Information Technology, Courts, Police, Code Enforcement, Planning and Zoning, Special Events, Parks, and Leisure.

Michael Parks presented

Michael Parks presented the proposed budget, including revenues and expenses and answered questions from Council members.

Respectfully submitted,
Read and approved this _____ Day of August 2026
Attest:

Mayor Richard Roquemore

Agenda subject to change prior to meeting



MAYOR
Richard E. Roquemore

CITY MANAGER
Michael E. Parks

CITY COUNCIL
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan
Johnnathen Eggleston

AGENDA ITEM: 2

TO: Mayor and Council

FROM: Michael Parks
City Administrator

DATE: August 13, 2026

PURPOSE:

To Approve the 2026 Utility Rates

BACKGROUND:

Annual increase in rates under the Agreement for Solid Waste Collection Agreement dated December 17th, 2020, between the City of Auburn, Georgia (the "City") and Republic Services of Georgia, LLC.

RECOMMENDATION:

Based on the increased overall cost for services to be provided efficiently by the City, approval is recommended for the utility rates to increase.

FUNDING:

N/A



Re: Annual Increase in rates under the Agreement for Solid Waste Collection Agreement dated December 17th, 2020, between the City of Auburn, Georgia (the “City”) and Republic Services of Georgia, LLC.

Republic Services make an annual adjustment for annual water, sewer, trash index CPI increase or minimum of four percent each calendar year.

New 2026 Residential Rates:

1 Can	Monthly Rate: \$31.73	Change: \$0.98
Additional Can	Monthly Rate: \$14.64	Change: \$0.63
Delivery Fee	Monthly Rate: \$55.00	Change: \$0.92



MAYOR
Richard E. Roquemore

CITY MANAGER
Michael E. Parks

CITY COUNCIL
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan
Johnathen Eggleston

AGENDA ITEM: 3

TO: City of Auburn Mayor and City Council

FROM: Jack Wilson
City Attorney

DATE: August 13, 2026

PURPOSE:

To separate the Auburn Main Street Program from the Downtown Development Authority (DDA) is to establish a clear governance structure that allows each organization to focus on its respective mission while continuing to collaborate on downtown initiatives.

BACKGROUND:

The City Council has determined that it is beneficial to clarify the roles and responsibilities of the Downtown Development Authority (DDA) as they relate to the Georgia Main Street Program and the Auburn Main Street Program. This action will establish a clear organizational structure, define the responsibilities of each entity, and strengthen accountability while allowing both organizations to continue working collaboratively to support downtown revitalization and economic development. The proposed changes will align the City's organizational framework with the objectives of both the Georgia Main Street Program and the Downtown Development Authority.

STAFF RECOMMENDATION:

Staff recommend separation of boards based on the resolution as presented.

FUNDING: N/A

RESOLUTION NO. 03-026
A RESOLUTION OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF AUBURN, GEORGIA
REGARDING AUBURN MAIN STREET

WHEREAS, the City Council has determined that it is beneficial to clarify the roles of the members of the Downtown Development Authority (DDA) as it involves the Georgia Main Street and Auburn Main Street programs; and

WHEREAS, City has maintained an affiliate status with Georgia Main Street and the Department of Community Affairs; and

WHEREAS, changing that status would involve the expenditure of significant public funds beyond the City's current budgetary capacity; and

WHEREAS, historically, for economy and convenience, the members of the DDA have also served as members of the Main Street Board of Directors; and

WHEREAS, the functions of the Downtown Development Authority and of the Main Street Board are distinguishable; and

WHEREAS, the Council is grateful for the service of the members of the Downtown Development Authority and believes it advisable to define, streamline and separate the activities and functions of the Main Street program; and

WHEREAS, funds designated for use by the DDA have historically been administered by City staff; and

WHEREAS, the funds should be titled, held and controlled by the DDA directly; and

WHEREAS, it is in the best interest of the citizens, staff and appointed officials to update and clarify the operations of the Auburn Main Street program, to provide the Downtown Development Authority with control over its own funds, and to adopt related procedures;

NOW, THEREFORE, BE IT RESOLVED by the governing authority of the City of Auburn, Georgia, that:

1. The Auburn Main Street Board of Directors shall be separated from the Downtown Development Authority (DDA) so that the DDA may be free to focus on its core mission to revitalize and redevelop central business district of the City. A new Auburn Main Street Board of Directors shall be created with members recruited by the City's Main Street Coordinator (or equivalent staff position) and approved by the Mayor and City Council. The Main Street Board of Directors shall function to promote business activities and economic development in the City of Auburn.

2. Funds held and designated for use by the Downtown Development Authority shall be placed in a separate bank account in the name of the Downtown Development Authority. The DDA shall determine which of its members shall be authorized signers on the account, and City staff shall assist the DDA to create a new account. The DDA account shall be administered, maintained subject to audit in accordance with State law.

SO RESOLVED this 13th day of August, 2026.

Mayor Richard E. Roquemore

Joshua Rowan, Council Member

Jamie L. Bradley, Council Member

Taylor J. Sisk, Council Member

Johnathen Eggleston, Council Member

ATTEST:

Brooke Haney, City Clerk



MAYOR
Richard E. Roquemore

CITY MANAGER
Michael E. Parks

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AGENDA ITEM: 4

TO: City of Auburn Mayor and City Council

FROM: Darrell Greeson

DATE: August 13, 2026

PURPOSE: Apply for a grant through the State Roadway & Tollway Authority

BACKGROUND: The Georgia Transportation Infrastructure Bank (GTIB) is a competitive grant and low-interest loan program administered by the State Road and Tollway Authority (SRTA). It provides critical financing to local and state governments, CIDs, and public airports to accelerate infrastructure projects, improve mobility, and drive economic growth

FUNDING: General Fund

STAFF RECOMMENDATION: Staff Recommends approval of the loan application. This would allow us to have sidewalks along County Line-Auburn Road from Fourth Ave. to Parks Mill Rd.

Grant Program Guidelines

Grant Parameters

There is a cap on grant requests above \$2 million. For these grant requests, the maximum grant that can be applied for is 33 percent of the total project value. For grant requests under \$2 million, there is no cap, however, higher match amounts (excluding state funds) will improve grant application competitiveness.

Grant Program Fees

The Application Fee is \$250. A check must be made payable to the State Road & Tollway Authority (SRTA) and be received by the GTIB at the appropriate address as provided in the application within 2 weeks of submitting the application.

Application Review and Selection

If the Application is complete and all eligibility requirements are met, the Application will be evaluated by staff for competitiveness and submitted to the GTIB Advisory Committee for consideration. After Advisory Committee review a recommendation will be made to the SRTA Board, who will approve or deny the application. If the project is not approved for award, staff will notify the applicant. If the Application is approved, staff will advise the applicant and coordinate documents required for awarding funds.

Project Modifications and Adjustments

If project costs change or are otherwise modified between the time that an application is filed and awards are announced the Applicant should inform staff in writing, as soon as possible. In such an event the Applicant may be required file a supplemental Application.

[CLICK HERE TO DOWNLOAD AN APPLICATION](#)

INSTRUCTIONS FOR APPLICATION SUBMITTAL

This standard Application will be used to evaluate all requests for loans and for grants. If applying for a grant, only this Application is required. If applying for a loan, this Application and the Financial Documentation Form found on the GTIB website <http://www.srta.ga.gov/gtib> are required.

- Read all information provided on the GTIB website. This information provides details of the program regarding eligibility, loan/grant parameters, and Application requirements to verify that the proposed Applicant, project and terms are within the established guidelines.
- Answer all questions fully. There should be no blanks on any form. Missing information or omitted fields may cause the Application to be delayed or rejected.
- All Applicants, projects, and costs for which funding will be used must be “**eligible**” as specified on the GTIB website.
- The initial completed Application (and Financial Documentation Form if applying for a loan) must be submitted by email to GTIBinfo@srta.ga.gov. Within 2 weeks of submitting the Application by email, the Applicant must pay the Application Fee of \$250 via check made out to the State Road and Tollway Authority.
- Hard copy submissions are not required, however, the GTIB reserves the right to request hard copies of the application and/or supporting materials.
- Regardless of whether the request is approved, the Applicant is solely responsible for all of its costs incurred in participating in this program, including but not limited to completing all forms.
- Applicants have an affirmative obligation to update any information included on any application if such information is no longer accurate.
- Applicant Agency must be established and approved by appropriate governing body prior to the GTIB Application Deadline.
- Applicants applying for bicycle, pedestrian and related projects should also consider applying for GDOT’s Transportation Alternatives (TA) grant program. For applicants in communities with less than 5,000 in population you may also be able to obtain GTIB matching funds with just one TA application. For more information visit dot.ga.gov/GDOT/Pages/TAP or contact David Cassell at dcassell@srta.ga.gov.

CHECKLIST FOR LOANS AND GRANTS

For both Grant and Loan Applications (all materials to be submitted electronically):

- ☐ All of the questions on the Application are answered.
- ☐ The requested GTIB financial assistance is within funding limits:
 - Loan requests must be for at least \$25,000.
 - No more than 25% of available GTIB funds will be awarded to a single grant application. Refer to the GTIB website for total available funding.
 - Grant requests over \$2 million are capped, specifically GTIB funds may constitute no more than 33% of total project value. There is no cap under \$2 million, applicants are encouraged to contribute as much local match as possible to make the request competitive.
- ☐ An electronic version of the Application has been submitted by e-mail to GTIBinfo@srtga.gov.
- ☐ A map of the project with beginning and end points clearly marked, providing sufficient detail on areas affected has been submitted.
- ☐ All estimates for project costs must be recent (preferably within the last six months), developed by a credible expert, and should be provided in the year of expenditure indicating the anticipated inflation rate.
- ☐ The Applicant must provide proof of commitment of matching funds such as a city/ county commission resolution.
- ☐ The application has been authorized for submission by the applicant's governing body.
- ☐ Any other project related documents necessary to complete evaluation. Applicants are advised to provide concise supporting information and/or to specify in the application the specific location where critical information can be found in supporting documents.

For Loan Applications only, also include:

- ☐ The signed Financial Documentation Form (form available on GTIB website).
- ☐ Documents as required in Section II of the Financial Documentation Form.
- ☐ A copy of the bond-rating letter or Official Statement (OS), if the jurisdiction has issued rated or insured debt in the past.

The following materials must be delivered to the State Road & Tollway Authority within two weeks of submitting the Application by e-mail:

- ☐ A check for the Application Fee of \$250 payable to the State Road & Tollway Authority. Please mail to:

**State Road & Tollway Authority
C/O GTIB/David Cassell
245 Peachtree Center Avenue NE
Suite 2200
Atlanta, GA 30303**

ACRONYM INDEX

AADT – “ANNUAL AVERAGE DAILY TRAFFIC” IS A TRAFFIC COUNT OFTEN KEPT BY THE GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT) ON THERE WEBSITE WHICH CAN BE FOUND AT [HTTPS://WWW.DOT.GA.GOV/GDOT/PAGES/ROADTRAFFICDATA.ASPX](https://www.dot.ga.gov/gdot/pages/RoadTrafficData.aspx).

CID – COMMUNITY IMPROVEMENT DISTRICT

CST – “CONSTRUCTION” REFERS TO THE CONSTRUCTION PHASE OF THE PROJECT.

GDOT – GEORGIA DEPARTMENT OF TRANSPORTATION”

GTIB – GEORGIA TRANSPORTATION INFRASTRUCTURE BANK

LMIG – LOCAL MAINTENANCE AND IMPROVEMENT GRANT IS AN ANNUAL STATE FUNDED GRANT PROGRAM BASED ON THE TOTAL CENTERLINE ROAD MILES FOR EACH LOCAL ROAD SYSTEM AND THE TOTAL POPULATION OF THE JURISDICTION AS A PROPORTION OF STATEWIDE CENTERLINE ROAD MILES AND POPULATION. MORE INFORMATION ON THE LMIG PROGRAM CAN BE FOUND AT [HTTPS://WWW.DOT.GA.GOV/GDOT/PAGES/LMIG.ASPX](https://www.dot.ga.gov/gdot/pages/LMIG.aspx).

LOS – “LEVEL OF SERVICE” IS A QUALITATIVE MEASURE USED TO RELATE THE QUALITY OF MOTOR VEHICLE TRAFFIC SERVICE.

MPO – METROPOLITAN PLANNING ORGANIZATION

PE – PRELIMINARY ENGINEERING

ROW – RIGHT-OF-WAY

SOV – SINGLE OCCUPANCY VEHICLE

SPLOST – SPECIAL PURPOSE LOCAL OPTION SALES TAX

STIP – STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM

TA or TAP – TRANSPORTATION ALTERNATIVES OR TRANSPORTATION ALTERNATIVES PROGRAM

TIP – TRANSPORTATION IMPROVEMENT PROGRAM

TMA – TRANSPORTATION MANAGEMENT ASSOCIATION

GEORGIA TRANSPORTATION INFRASTRUCTURE BANK (GTIB)

APPLICATION FOR LOANS AND GRANTS

*****Please read *Instructions for Application Submittal* prior to filling out Application*****

1) TYPE OF GTIB ASSISTANCE REQUESTED

Check one of the following:

☐ Grant	Please check GTIB website for latest Grant program eligibility and restrictions.
☐ Loan	All loan Applicants are required to submit a completed Financial Documentation Form in addition to this GTIB Application. The form is available on the GTIB website.
☐ Both	Please check the GTIB website and ensure the Financial Documentation Form is submitted in addition to this GTIB Application. The grant and loan must be for the same project.

2) CONTACT INFORMATION

Date			
Project Applicant			
Classification of Applicant (State, County, City, CID, etc.)			
Department/Division of Applicant receiving GTIB proceeds			
Contact Person Name		Contact Person Title	
Street Address or P.O. Box			
City	, Georgia	Zip Code	
Telephone Number:	()	Fax Number:	()
E-mail Address			

Additional Contact Information:

Attorney	
Contact Name & Title	
Street Address	
City, State, Zip Code	
Telephone Number	()
Fax Number	()
E-Mail Address	

Independent Auditor	
Contact Name & Title	
Street Address	
City, State, Zip Code	
Telephone Number	()
Fax Number	()
E-Mail Address	

Finance Director	
Contact Name & Title	
Street Address	
City, State, Zip Code	
Telephone Number	()
Fax Number	()
E-Mail Address	

3) PROJECT OVERVIEW

Name of Project	
Project Type (road capacity, resurfacing, operations, etc.)	
Project Location (include county and specific location)	
Current Project Phase/Status* *(Preliminary Engineering, Right of Way Acquisition (ROW), Construction)	Please Choose from the Provided Options

Project Schedule Estimates (or actual dates)	Start Date	End Date
Project Preliminary Engineering		
Project Right-of-Way Acquisition (if applicable)		
Project Construction		

i List all state, regional or local plans that this project is officially a part of and include project numbers where applicable (e.g. GDOT PI#715858, MPO Plan 2040, County SPLOST 2022, City Comprehensive Plan 2019). If applicable, and in 300 words or less, identify how the project is consistent with state, regional and local plans and/or investment priorities. If the project is on or impacts a state route, please explain the status of coordination with GDOT.

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i In 300 words or less, provide a physical description of the transportation project (e.g., new 2 lane road with sidewalks and streetscaping, 1500 feet in length, connecting Williams St. and Smith St.). Please ensure the submitted project map clearly shows the project. Please do not provide a justification for the project here, this may be provided in Section 4 below.

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i *If you are located within a TMA or MPO, please provide the following information:

Please list AADT for all streets impacted by this project (can be found using [GDOT's TADA system](#)).

Please list LOS for all streets immediately impacted by this project (existing LOS without project, if possible proposed LOS with project).

If this project includes a bridge (or bridges), please provide the bridge rating(s).

Please list relevant safety metrics regarding the road/sidewalk/bridge, etc. included in this project. Metrics may include frequency of crashes and any other pertinent safety metrics related to existing and future safety.

4) PROJECT BENEFITS

A. Degree of transportation problem that the proposed project seeks to address:

- i** In 300 words or less, describe the scope of the current transportation problem and how the project is expected to improve the situation. The explanation should include how the project will advance a strong transportation need and derive a strong public benefit as a result.

B. Impact of the proposed project on public mobility, reliability, connectivity, congestion, safety:

- i** In 300 words or less, describe how the project would improve any or all of the following areas: mobility, reliability/system efficiency, border-to-border and interregional connectivity, local connectivity to the statewide transportation network, inter-modalism, congestion, and/or safety.

C. Acceleration of high priority transportation projects:

i In 300 words or less, describe how potential assistance from the GTIB will expedite the project. Please include the anticipated number of months or years saved, if relevant.

D. Coordination with Development Patterns:

i In 300 words or less, explain how the project would coordinate transportation investment with development patterns and/or manage market driven travel demand (e.g., reduce SOV travel), if applicable.

E. Innovation:

i In 300 words or less, describe any unique/innovative characteristics, methods or approaches (e.g. new technology, innovative design, etc.) that are a part of the project.

F. Ability to enhance and/or create economic benefits for the local community, region or State:

i In 300 words or less, explain how the local community, region or state would benefit economically from the project. Answers may include, but not be limited to, a description of the estimated reduction in state or local unemployment, land development/redevelopment, growth in private-sector employment, improved access to jobs, and/or improved efficiencies of freight, cargo, and goods movement. Please cite all sources used to determine benefits (i.e. cost-benefit analyses, economic impact reviews, etc.)

G. Project Feasibility

i In 300 words or less, explain all critical factors necessary for the project's success, including a list of all federal, state, and local permits and approvals required for the project. Please provide the status of each necessary approval including anticipated approval dates if approvals are outstanding. If not already secured, the steps that will be taken to obtain necessary environmental and construction approvals.

5) PROJECT FINANCE PLAN SUMMARY

Federal Funding Sources	
Is the project programmed for federal or state funding in TIP or STIP? If so, which one?	☐ TIP ☐ STIP ☐ N/A
Have you previously applied to the MPO or GDOT for federal or state funding for this project?	☐ Yes ☐ No
If the project is in the TIP/STIP, does the funding proposal submitted align with what is in TIP/STIP (e.g., do funding amounts align, schedules, descriptions, etc.)? Please explain any differences.	

i In 300 words or less, provide a summary of the proposed finance plan that fully details the entire funding of the project, including contingencies as applicable. The summary should include a detailed written description of the status of all project funding sources, back-up project funding sources (if applicable), and the completion of the below fields.

If bonds or other non-GTIB indebtedness have already been issued to finance a portion of the project's costs, the financial plan should provide details of the issuance (terms, sources & uses, credit ratings, debt service requirements, etc.). If the issuance received a credit rating below investment grade "BBB," explain in detail any deficiency that led to that rating. If applicable, please provide copies of any bond documents related to the issuance, such as an Official Statement (OS).

If bonds or other non-GTIB indebtedness are contemplated for funding a portion of the project's costs in the future, provide an explanation of the issuance. Explanations should include the proposed bond's structure, timing, and status of resolutions/approvals.

SOURCES AND USES

List all funding sources in the Project Funding Sources table below (e.g. Federal, State (GDOT), Local, CID, Private, etc). If LMIG is a source of funding it must be listed as a separate funding source. In-kind funding is given less preference than a hard match.

Project Funding Sources (Committed and Contributed)				
Funding Source	Portion Spent to Date* (A)	Portion Remaining to be Spent (B)	Funding Source Total (A+B)	Percentage of Total Project Funding
GTIB Requested Loan Amount	\$ 0.00	\$ 0.00	\$ 0.00	NaN %
GTIB Requested Grant Amount	\$ 0.00	\$ 0.00	\$ 0.00	NaN %
	\$ 0.00	\$ 0.00	\$ 0.00	NaN %
	\$ 0.00	\$ 0.00	\$ 0.00	NaN %
	\$ 0.00	\$ 0.00	\$ 0.00	NaN %
Total Project Funding:	\$ 0.00	\$ 0.00	\$ 0.00	100.0%

List all project costs in the Project Costs table below:

Project Costs (Future Project Costs <u>and</u> Funds Spent to Date)				
Activity	Portion Spent to Date* (A)	Portion Remaining to be Spent (B)	Line Item Cost Total (A+B)	Percentage of Total Project Costs
Concept/Feasibility	\$	\$	\$ 0.00	NaN %
Preliminary Engineering	\$	\$	\$ 0.00	NaN %
Right of Way (ROW)	\$	\$	\$ 0.00	NaN %
ROW Contingency (%)	\$	\$	\$ 0.00	NaN %
Construction	\$	\$	\$ 0.00	NaN %
Construction Contingency (%)	\$	\$	\$ 0.00	NaN %
Total Project Costs:	\$ 0.00	\$ 0.00	\$ 0.00	100.0%

NOTE FOR ABOVE TABLES: AMOUNT OF TOTAL PROJECT FUNDING SOURCES MUST EQUAL TOTAL PROJECT COSTS.

Proposed Use of GTIB Funding Request		
Activity (i.e. PE, ROW, CST)	GTIB Amount	Percent of GTIB Request
	\$	NaN %
	\$	NaN %
	\$	NaN %
Total:**	\$ 0.00	100.0%

* Subject to verification during application review.

Please fill out the following if bonds or debt will be used to finance any portion of the project:

Anticipated date of Bond sale:	
Type of bond (General Obligation/Revenue):	
Tax exempt status:	
Issuer:	
Expected Credit rating:	

6) LOAN TERMS (TO BE COMPLETED ONLY BY LOAN APPLICANTS)

Requested term of loan in years:	
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(Minimum 5 years; maximum is the lesser of 20 years or the useful life of the project)

Estimated draw-down schedule of funds: (All funds may be spent-down in first year; the maximum spend-down period is 5 years)	
Year 1:	\$
Year 2:	\$
Year 3:	\$
Year 4:	\$
Year 5:	\$

Repayment source(s) that will be used to service the loan:*	
Is repayment source(s) currently being used to secure other debt?	☐ Yes ☐ No
Will repayment source(s) be used to secure other debt in the future?	☐ Yes ☐ No
Additional backup repayment source:	

**If LMIG funds are used to repay loans applicant must provide required local matching dollars as required by law.*

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7) ATTESTATION

Under penalty of perjury, I declare and affirm that:

The Applicant has the authority to request and incur the liabilities and obligations described in this Application and, upon approval, will enter into a closing contract.

The Applicant has held any locally required public hearings or notices and will comply with all applicable state and federal regulations and requirements.

To the best of my knowledge all information contained in this Application is valid and accurate.

The governing body of the undersigned jurisdiction at its _____ (date) meeting authorized the submission of this Application.

The undersigned official has the authority to sign this Application and bind the Applicant.

Signature _____
(Authorized Official)

Title _____

Jurisdiction _____

Name _____
(type or print)

Date _____

Sworn to and subscribed before me this _____ day of _____, 20__.

(Notary Public)

My commission expires: _____

NOTARY
SEAL