

**CITY OF AUBURN ZONING PLANNING COMMISSION**  
**PUBLIC HEARING PROCEDURES**

This is the City of Auburn Planning Commission public hearing, convened as advertised and presided over by Josh Edmonds, Chairman. The hearing shall operate according to these procedures:

Individuals requesting to be heard on a matter related to the purpose of the hearing must be recognized by the moderator or chairman before addressing the Board. Upon speaking, please identify yourself and furnish your home or business address. All comments and presentations will be addressed to the Board and not to the audience.

Members of the public wishing to comment verbally through Zoom shall utilize the "Raise My Hand" function. The Board will hear from speakers in the order in which their virtual hand was raised as determined by the meeting moderator. Attendees may choose to share either audio only or video and audio during their allotted time. For phone only users, use \*9 to Raise Hand and \*6 to toggle mute/unmute.

Comments will be accepted from the applicant first, then followed by other persons speaking in favor. Afterwards, testimony shall be heard from those in opposition. The applicant is the only party that may offer a rebuttal.

Proponents will be allowed (as a whole) of 10 minutes to speak in support of an application. Opponents (as a whole) will also be allowed 10 minutes to speak in opposition.

Upon conclusion of any opposing presentation, the applicant may speak for three minutes to address the Board in rebuttal of any issue(s) raised by persons in opposition.

Petitions, studies letters, and other material should be submitted prior to the hearing allowing ample time for study by the Board. It is at the discretion of the Board to accept materials at this hearing.

When both proponents and opponents of the proposed zoning amendment have been heard, the public hearing is closed and no further testimony or evidence may be presented unless the record is left open based on a request from the Board for additional material or information.

When all testimony is complete, the Board will render its decision on the matter.